

Wooster City School District

Board of Education Member 2022 Search Process and Timeline

Chairperson: L. Sue Herman, Board President

Status	Task	Person Responsible	Date
X	Review Posting and Application Finalize Timeline	Jill Ackerman	August 12
	Notify Board of Elections	Amy Welty	August 12
	Post Vacancy in Applitrack Publicize Vacancy via: <ul style="list-style-type: none"> • Constant Contact • WCSD Facebook • WCSD Twitter • District Website 	Jill Ackerman	August 12
	Posting Closes	Jill Ackerman	August 22 at 8 a.m.
	Prepare Candidate Applications/Materials for BOE	Jill Ackerman	August 22 after 8 a.m..
	Candidates Recommended for Interview	BOE	August 23 Date TBD
	Interview Invitations Sent	Jill Ackerman	August 24
	Candidate Interviews: District Meeting Room at WHS Greeter: <ul style="list-style-type: none"> • Jill Ackerman Interview Team: <ul style="list-style-type: none"> • L. Sue Herman • Danni Schantz • Jody Starcher • Ryan Kuzma 	BOE	Week of August 29 Depending on number of candidates selected for an interview
	Vote on new Member	BOE	Sept 19-Work Session
OR			
	If a majority vote is not reached, the probate court of Wayne County shall be notified and will act to make an appointment in accordance with Ohio law.	Amy Welty	Sept 19
OR			
	If a majority vote is reached, the newly-elected board member shall take the Oath of Office	TBD	Either the work session or regular session in September. TBD.

All dates subject to change

Updated: August 12, 2022