## **Reporting COVID-19 Information**

How to report positive cases to Wooster City Schools

In order to structure the reporting of all COVID-19 related information, such as positive cases, or exposure to someone who has tested positive, please utilize the phone attendance line, following the instructions listed below:



- 1. Call 330-988-1111
- 2. Press 1 to access the district attendance line
- 3. Follow the prompts to select your student's building
- 4. Report the positive case to your student's building



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