



Inspiring World-Class Academic Achievement

September 1, 2023

## Melrose Elementary Family Newsletter

### Principal's Message

I would like to welcome everyone back for the 2023-2024 school year! If you are new to Melrose then please let us know what we can do to help your transition. I also encourage all of our families to get involved with our parent-teacher organization (PTO). There are many ways you can be engaged and help support the learning environment at Melrose.

Our staff looks forward to working to help your children grow this school year. It is our goal to help all of our students meet their potential while providing an enjoyable elementary experience. This year we are excited to continue the seven habits for our students to help develop their leadership and life skills. The seven habits include: **(1) Be Proactive, (2) Begin With The End In Mind, (3) Put First Things First, (4) Think Win-Win, (5) Seek First To Understand Then To Be Understood, (6) Synergize, and (7) Sharpen The Saw.**

Have a GREAT school year! ~Mr. Wolf

### Upcoming Events

**September 4:**

Labor Day - No School

**September 6**

Picture Day

**September 11:**

No School - Fair Day

**September 12:**

No School - Teacher Inservice

**September 19:**

Bosco's Dine to Donate

**September 25:**

4th Grade Breakfast Buddies - 9:15

## Melrose School Day Times

8:45 a.m. Breakfast served as Students enter the building

9:05 a.m. School day begins

3:30 p.m. Walkers/Boys and Girls Club dismissal

3:30 p.m. Bus/Car dismissal

## School day

Our school day starts at 8:45 a.m. and ends at 3:30 p.m. Students will enter the building at 8:45 a.m. each morning. Students should not arrive on school grounds before 8:45 a.m. There is no adult supervision before 8:45 a.m. Students who arrive after 9:05 a.m. will be considered tardy, and students who arrive after 10:30 a.m. will be considered absent for the morning. If your child will be late or absent, please be sure to call the school (330-345-6434) by 10:00 a.m. on the day of the absence. Our office hours are 8:00 a.m.-4:30 p.m. However, our voicemail is available for messages if you call outside of office hours.

### Remember...

There are two ways to pick up your children:

- 1) The curb-to-car pick up lane. Parents should remain in their cars and pull to an assigned cone. Your child will come to you.
- 2) Boys and Girls club pickup after 3:50

**In order to make our school's dismissal safe and efficient for all, please follow these guidelines:**

- Notify your child's teacher (in writing) if there is a change in his/her dismissal routine. If we have received no notification, then your child will follow his/her normal routine.
- All students start being dismissed from the building at 3:30 p.m.
- All cars should enter and exit from the west entrance.
- Wait for students in the curb to car lane only for pick up. Please do not stand in the transfer zone near the cones. This is the safe student zone for curb to car pick up only.
- Please never walk through the line of traffic. This models a dangerous behavior for all of our students.

# Welcome New Melrose Staff

**Mrs. Heather Coppola - Specialized Paraprofessional**

**Ms. Katherina Hamilton – Art**

**Mrs. Tiffany Jones – Intervention Specialist**

**Mr. Ryan Slezak - Music**

## Readers are Leaders

Readers are Leaders forms must be turned in by **September 5**. This is our summer reading program where families record the minutes students read or are read to.

## Wayne County Fair Day

Every student will receive a free ticket for admission to the Wayne County Fair for **Monday September 11, 2023**

## A Few Notes from the Cafeteria

Again this year a daily breakfast program is in place for students beginning at 8:45 a.m. A monthly menu will be sent home each month.

Free & Reduced Lunch Participants: A new application must be submitted each year. These applications determine funding for our specialized reading programs. Please fill out an application if eligible to ensure we can keep these programs in operation.

One or more students at Melrose Elementary have an allergy to peanuts/tree nuts that is beyond the “average” allergy. This can be life threatening.

Please be mindful of what you send for daily class snacks, class parties or class birthday treats. We also request that you reinforce with your child that sharing food (such as lunch items) is not recommended. Please call our office if you have any questions about “safe” foods to share with the class.



## Melrose Elementary School

*Kevin Wolf, Principal*

Dear Melrose Families,

On January 8, 2002, the No Child Left Behind Act of 2001 (NCLB) was signed into law. Section 1111 (h)(6)(A) states that as a parent of a student at Melrose Elementary, receiving Title 1 Funds, you have the right to know the professional qualifications of the classroom teachers instructing your child. Federal law requires the school division to provide you this information in a timely manner upon request. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the teacher meets the state qualifications and licensing criteria for the grades and subject he or she teaches.
  - All of our Melrose teachers are highly qualified in the areas for which they are the teacher of record.
- Whether the teacher is teaching under emergency or provisional status because of special circumstances.
  - We have no homeroom teachers in this category.
- The Teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree
  - We have appropriately certified teachers who have earned their college degrees from various colleges and universities. Our reading teachers are specialists in their field.
- Whether paraprofessionals provide services to your child and if so, their qualifications.
  - We have several instructional paraprofessionals who support our children under direct planning of the classroom teachers. They are all highly qualified for their positions.

If you would like to receive any further information, please contact me either by phone (330)988-1111 ext. 3550 or in writing.

Sincerely,  
Mr. Kevin Wolf

## School-Wide Title 1 at Melrose

### What is Title 1?

Title 1 is a program that's federally funded in order to provide extra assistance to meet the academic needs of students in reading and math. The funding is determined by a formula including the number of students receiving free and/or reduced lunch. In Wooster City Schools, Melrose is one of four elementary schools receiving Title 1 funding.

### What do these funds provide?

At Melrose, these funds provide one full-time reading teacher, Mrs. Runkle and multiple literacy and math coaches. Funds are also provided for some professional development for the teachers, some academic materials and to fund parent involvement activities.

### What does Title 1 support look like at Melrose?

Since Melrose is considered a "school-wide" Title 1 school, Title 1 teachers may provide extra support for any student; however, most of the teachers' instructional time is spent with small groups that include learners at-risk. These small groups (1-6 students) may work within or outside the classroom depending upon the need of the student(s). Title 1 teachers help to assess the progress of each student at Melrose and work closely with classroom teachers to plan and provide instruction to help all students achieve one year's growth, (or more for students who need catch up growth).

**For any questions regarding our Title 1 program, please contact Mrs. Runkle or Mr. Wolf.**